

Annual Report 2019-2020

**Sanjan Nagar Public Education Trust Higher
Secondary School**



School Vision

“Our vision is to enable learners to become creative, empowered and responsible citizens by exploring self-identity and potential for holistic development through an intensive, quality and global education experience”

Goal

“To set up an alternative high quality education program in Pakistan for the disadvantaged that can be replicated across the country and the region”

Overview of Trust

Registration

- The organisation was registered in Lahore on October 25, 1994 as a Public Charitable
- Trust under the Trust Act. 1882 and on December 29, 1994 under the Societies
- Registration Act, 860 (Registration No. RP/5365-L/S/94/110)
- PCP Certification # PCP-R1/2009/0026 Tax Exempted U/S 2 (36) Rule 214 vide L No. CIT/425/1 & E Dated 09 August 2009

Board of Trustees

- 07 Members

Chairman of Trust

- Mr. Mueen Afzal

Staff Strength

- School Staff: 75
- Trust Office Staff: 01

Auditors

- Ford-Rhodes Sidat Hyder & Co. (Chartered Accountants)
Mall View Bank Square 4-Building P.O Box No.104
Lahore 54000 Pakistan

Banks

- Standard Chartered Bank, Mall Branch, Bank Square, Lahore

THE LEARNER'S JOURNEY – DURING COVID-19 AND BEYOND

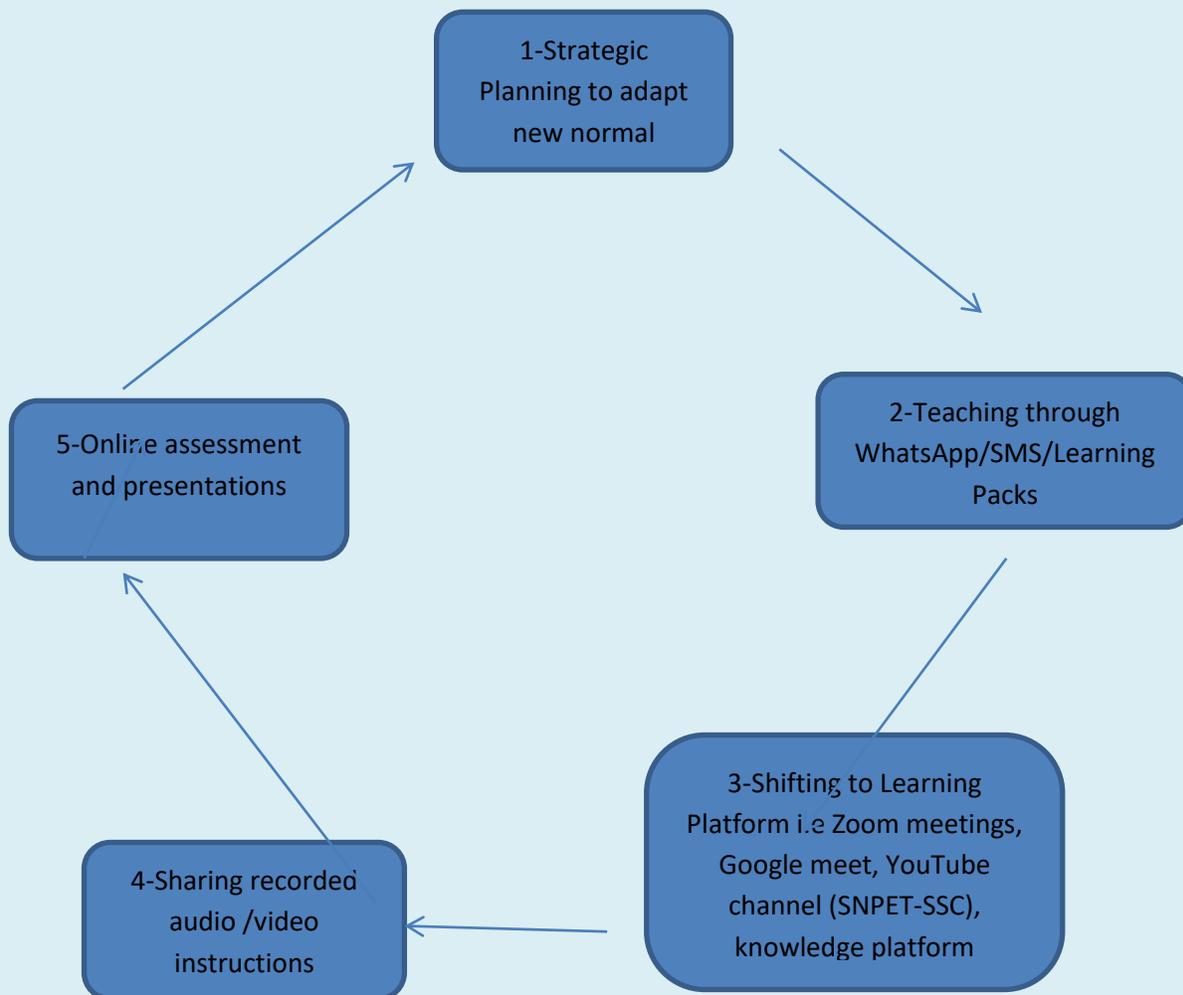
➤ **Digital Transformation**

COVID-19 Pandemic led to a global shutdown in all sectors including education at all levels. In the post 2nd World War period not many countries have faced anything like COVID-19 at scale.

Sanjan Nagar Public Education Trust (SNPET) Higher Secondary School's K-12, including the IBPYP section has been braving COVID-19 since March 13, 2020, the day when all education institutions abruptly shut down in Pakistan. However, there was an extraordinary resolve by the faculty, Principal and the Education Committee (EC) to explore distance/blended learning solutions through a systematic and collaborative approach. This experience was extraordinary for the school which has given birth to a community of practice, where many 'firsts' were tested in distance learning and gradually became routine. Some of the key mileposts are documented below.

- 1. Coordinating with Teachers and students:** As the pandemic spread in Pakistan and the Government announced immediate lockdown (March 13,2020), SNPET's leadership along with the EC immediately went in a huddle and started thinking of the possibilities for implementation so that **"Learning Never Stops"**. The latter could only happen if the teams could ensure safety, health and security of children, their families and faculty.
- 2. For evidence based planning, a questionnaire was circulated to all families to assess the ground realities** of access to technology at homes, given the economically deprived backgrounds of our students. The team knew that switching to online learning is easy for schools with an abundance of resources and for students from well off, tech enabled families; but in SNPET's case, the situation was complex.
- 3. Getting the right balance to suit our reality:** The data received was not surprising revealing that 40% of our students/parents lacked technology and internet support in their homes. However, what was pleasantly surprising that smart phones/androids were available in almost every home (75 %) whilst in 25% this too was not an option. Thus, it was clear that SNPET needed a mixed/hybrid approach in making the right choice for distance and blended learning platform. The solution that was arrived at unanimously was to turn to WhatsApp groups for continuity of learning. The team also decided that the most effective way was to have class and section-wise groups (2a, b, c etc.) with one faculty member as the lead prompter/facilitator. The students used their parent's /older siblings' mobile phones with the WhatsApp facility. More recently, the faculty got a bit

bolder and also started use of the Zoom meeting app; however, we realised that the number of students joined the Zoom meetings was 20% to 30% per class.



Fig; Graphic representation of learner's journey from March to Onward

- 4. Resolving technology issues at teachers end as well:** Most of our teaching staff comes from similar backgrounds as our students. It was thus not a surprise that some of our teaching faculty members did not have smartphones or other communication gadgets. The school leadership backed by the EC provided them with tablets available at school to use during Covid period to conduct their classes, research and document.

5. Getting prepared for Virtual learning/equipping a learning community:

Shifting to distance learning from being completely face to face pre-pandemic, was a real challenge for educators across the globe and for Sanjan Nagar as well. Everybody was anxious about how to adapt to this 'new normal'. We were no different than the rest of the world. We tested and conducted some technology options and sessions to support learning and teaching. We trained our colleagues in managing different learning platforms like Google classroom, zoom meetings etc. All this took time, adapting to the new tech driven learning environment.

The school team got divided in small groups. A limited number of faculty members at any one time with proper SOPs were called to the school premises for collaborative learning, planning and reflections on conducting online the units of inquiry. We also brainstormed about the emergent learning communities, how they are adapting to the "new normal". We encouraged our faculty to attend some outstanding webinars in order to be on the same page as the world educators are. It was so satisfying to hear that there were common issues being faced by the teaching-learning communities globally in this new normal.

Academic Planning

The Academic year 2020-2021 (April onwards) began under the prevailing COVID-19 lockdown. SNPET PYP team sat down to write their planners. For the PYP we started with the very first theme of who we are. The planners were reviewed collaboratively and were rolled out on our whatsapp groups very smoothly.

SNPET Senior School promoted students in June 2020 as per instructions of Government. Planning started right after the lockdown in order to form whatsapp groups and then switching to formal platform like Knowledge Platform supplemented with Zoom Meetings, Google Meet and a Youtube channel with the name *SNPET-HSS*.

Online resources used to support Learning at IB PYP and Senior School

Looking at the mix of distance learning options and resources, the following online resources were selected for our daily reference and use:

1. <https://www.facebook.com/rumanabooks/> (story telling)
2. <https://www.youtube.com/channel/UCEA-kbwNIY3YTmp4nVjkUjQ> (conceptual learning)
3. Zoom App (class discussions)
4. Teachers videos and audios (reviewed by leadership)
5. Different YouTube videos (reviewed by leadership) <https://mathantics.com/>
<https://www.khanacademy.org/> <https://www.youtube.com/watch?v=PD7a1EWjsTc>
<https://www.youtube.com/watch?v=O1S8WzwLPIM>
6. <https://www.youtube.com/watch?v=zMk9OuWybVs&feature=youtu.be> (story telling)
7. <https://thelittleart.org/happenings/digital-artbeat-national-child-art-online-competition/> (Art and craft)

8. <https://www.khanacademy.org/> (mathematics)
9. <https://www.mathletics.com/us/> (mathematics)
10. PTV TeleSchool (a Govt. initiative using content from Knowledge Platform, Sabaq, Taleemabad and many others including CLF/ITA etc.)
11. Knowledge Platform
12. Google Meet (for Direct Instructions and Discussions)
13. Youtube Channel of Senior School with the name *SNPET-SSC* where videos were uploaded for the better understandings for students.

Differentiation

As the groups are in a virtual- open space and can cause potential set back to the confidence of individual students/teachers facing issues for negotiating and understanding particular concepts, steps and processes of learning, most of the feedback was given ‘on the spot’ for specific tasks. Teachers also assessed students one on one (all cell nos. were with the faculty for their groups). Personal texts for improvements were also given to the ‘student’ so that the learning keeps growing and the individual facing difficulties may not feel embarrassed in larger WhatsApp groups.

Flexible Personal Space for Learning/Growing

This pandemic has taught many things to the world and one of the key lessons is that one must have personal space for learning. We designed such learning engagements for distance learning which do not make learners feel left behind due to resources. We welcomed all ideas and initiatives from the students. Most of the tasks were given keeping in view students’ access to resources and we allowed them to use the variety of options available to each one.

We worked through our best skills, generosity of time and resilience to cater to these issues during our WhatsApp classes. We also took a bold dedicated step voluntarily so that the WhatsApp groups/classes are not time-restricted because many students sent their assignments when their parents were back home from work and allow them the use of their androids/smart phones. The assignments were sent through WhatsApp with instructions. Audio and video aids were also sent while the topics were actively debated via audio notes where teachers scaffold their learning on their individual and prior knowledge.

For students lacking IT Facilities

About 82% students were responding through whatsapp communication. While rest of the students were devoid of any smart IT device. To resolve this problem, school facilitated its students and parents by providing learning packs and teachers remained in contact with the parents through phone calls and SMS.

The results were satisfying as the students and parents are also becoming familiar with the context, content, approach, new methodologies and tech mixed approaches.

Virtual PYP Exhibition – A New Experience

The key to success is to focus on goals, not obstacles'

This saying truly fits the situation to the Covid time. The lockdown because of Covid-19 was a testing time for all of us. In an effort to overcome the impact, we at SNPET had switched to an online teaching-learning mode. There is nothing like face to face interaction coupled with funny anecdotes inside the classroom but our students are emerging as heroes and coped well with the challenges of online learning.

The PYP Exhibition is the culminating event of each student's years in primary education. It is a showcase of students as learners and what they have achieved in their primary schooling. With the unexpected COVID-19 pandemic we took online sessions with our grade five students and facilitated the to present online exhibition.

The students and Team came to an understanding that the virtual PYP would be different from the physical exhibition they had seen the last year. From the onset, we collaborated virtually and formed essential agreements. Following are the steps we put forwarded to make this happen.

- Devising time line
- Dividing learners in groups
- Arranging proper gadgets and support
- Connecting /follow ups
- Connecting to community sharing learning for change

Our exhibition topic was Climate change chosen from SGD 13 and the SNPET agents of change (G5 learners) put their efforts to play their part in helping the Mother Nature.

Technology- Enabled Learning for Students and Faculty at SNPET-HSS

Grade 6 to 12 students gradually shifted to knowledge platform from whatsapp groups.

During Covid-19, the Knowledge Platform powered Virtual Campus provided a platform to all schools in collaboration with them to continue their educational journey while surviving through the pandemic to minimize learning gaps of students.

Knowledge Platform provided the schools with a solution because "Hum Tayyar Hain". Knowledge Platform launched Virtual Campus. This allowed students to continue their studies at

home using the readily made content which includes videos, learning games and assessments through their smart phones. Teachers by using their devices only guided students but effectively monitor their performances from their homes. Principals or School Heads also effectively monitored all the activities and results of their school simply by accessing the performance. Knowledge platform introduced the smart features which are well suited for a formal platform for all the subjects to be used for virtual learning.



Enrichment Activities During Covid-19

Enrichment activities are essential to academic success and social emotional development. Enrichment promotes critical thinking and problem solving skills, improve student's ability to concentrate, and make learning more meaningful, valuable, and rewarding. Enrichment activities are fun, which help students to become more engaged in their learning and retain more information. SNPET faculty continued facilitating their students for their skill enhancement s and making learning a fun. During Covid, students participated in digital art competition, international day's celebrations and festive and virtual competitions.



Art Beat Digital National Child Art Competition

The Little Art launched an online Art competition for children and young artists.

Theme for the Digital Art completion was

What do you think about Corona virus, and how you imagine it? How Corona is affecting our daily routines? In what ways we can remain positive during this pandemic? What are the things that make you happy? What are you able to do during your day at home?

Syeda Umm-e-Rumaan from Nursery won the little art competition and was selected as a member of LICFF2020 young Jury. The children and teenagers, as young jury, acted as judges voted for the winner films.

Science Fuse live Sessions during Pandemic and SNPET Collaboration with Science Fuse

Science Fuse initiated storytelling and experimentation sessions through live coverage of their Facebook page. Students of Grade 6 to 8 enjoyed the live sessions from their homes.

To take this practice forward, SNPET is working in collaboration with Science Fuse from September 01, 2020.

Science Fuse is a social enterprise and is a part of the new breed of social enterprises around the world that are relieving the educational sector of budgetary burdens and providing inspirational experiences. Whether it's about utilizing unconventional methods to teach science or introducing new technology in classrooms,

Teachers of grade three to Eighth attended virtual training sessions from the Science Fuse resource persons and now practicing their learning with their students.

They are practicing story telling sessions that include the interesting scientific topics like science of making ice cream, where does electricity come from, how stars die and many more.

Celebration of Earth Day

On April 22, students of SNPET celebrated World Earth Day by making ppts, videos and drawing shared on social media official page of SNPET with the name #learningat SNPETduringCovid-19.



World Environment Day

This day is celebrated on 5th June every year for encouraging awareness and action for the protection of the environment. SNPET students observed this day from home by making beautiful paintings and became the part of this awareness campaign.



Celebrations of Child labor with special reference to Child Domestic Labor

On 12th June, SNPET students observed World Day against Child Labor to highlight the plight of child laborers. They highlighted the sufferings and rights of child laborer through their art work.

This year special focus was on child domestic labor to commemorate the incidence of Zohra Shah who was beaten up by her employer just on setting free the two caged birds. SNPET students also participated in the campaign triggered by ITA (Idara-e-Taleem-o-Agahi)

Four students from secondary and two from primary are playing their roles as Child Champions to end the Child Domestic labor (CDL).



Celebration of Independence Day

On 14th August 2020, SNPET students celebrated 73rd Independence Day of Pakistan with great enthusiasm and patriotic fervor. It is the day when we all pay thanks and remember our great freedom fighters that brought us a free country. Students of Sanjan Nagar are presenting their tributes to homeland by singing patriotic songs of Sohail Rana and through beautiful art work.



Book Club across Borders (BCAB)

BCAB is a collaborative project of The Citizens Archive of Pakistan, CLF and ITA. The project is a part of the Track II diplomacy with Afghanistan. BCAB will be hosting 12 book club sessions over a period of 12 months, connecting readers in Pakistan to readers in Afghanistan.

This project is in its initial phase, have started from their online teacher training session and in later phase students have to attend a zoom session with book club members in Afghanistan to discuss the book they have read.

Twenty students from SN-senior school and a teacher Ms. Sadaf Khurshed are participating in this project.

Project Pakistan

Project Pakistan is a Non-Governmental Organization aimed towards establishing and developing strides in five core areas that are essential for the growth of our country.

- Shajar kari (the tree plantation scheme)
- Idara-e-Kalam (the educational empowering of the underprivileged program)
- Qadar-e-Paani (the safe water scheme)
- Ehsas-e-Bezubaan (the animal rehabilitation and safety venture)
- Awaz-e-Yateem (guardians of our orphans project)

Project Pakistan team took the responsibility to continue working for the betterment of underprivileged students during the desperate time of COVID-19 pandemic. They arranged zoom meetings to have regular sessions with students from Grade 6 to 8 for 2 weeks. Mathematics, Critical thinking, Politics, Science and History were the main subjects taught during online classes.

BTC Virtual Exchange Program

Beyond the Classroom Education in collaboration with Global Ties-US started an amazing virtual exchange program before COVID-19 that continued online during Pandemic. They designed a Project-Based Learning curriculum on the theme of intercultural communication and conflict resolution.

Eighteen Students of SNPET-HSS from Grade 8 have participated in this virtual exchange program where they completed the given tasks through Google classroom. The program started from second week of February and was completed in 10 weeks during pandemic.

The three-month curriculum challenged participants to examine their conceptions of culture and to identify cultural conflicts in their respective communities. Throughout the course of the curriculum, participants from Pakistan and America worked jointly to develop group projects that aim to transform these conflicts by promoting intercultural communication and understanding.

We are pleased to share that Ranisha Zafar from Grade 8 made her way in top 5 videos in the final capstone project.

Professional Development

Education is a never-ending process. It doesn't stop after earning a degree and starting a career. Here at SNPET it is particularly important for administrators and teachers to pursue professional development, not only to ensure the best learning outcomes for their students but also to be more effective and satisfied in various other aspects of their work. Even the Covid-19 lockdown couldn't stop our teachers from enhancing their professional capabilities.

IBPYP-Cat-1 Workshop

Four teachers from primary section had attended online workshop from June to Oct'20 organized by IBO.

- Ms.Tehmina Usman Cat-2 Your Exhibition
- Ms.Farzana Kausar Cat-2 Evidencing Learning
- Mr.Daniel Ishaq Cat-3 The role of the Coordinator
- Mr.Samson Yaqoob Cat-2 The role of Mathematics

All these workshops were sponsored from IB Grant

Life Skills Workshop by ITA

This workshop trained the teachers about the education and training of the population for improving health knowledge and practices; public health and awareness campaigns; promotion of improved personal hygiene practices, including use of sanitation facilities and hand washing with soap in addition to the challenges faced by youth during adolescence.

From 11th to 14th September, four teachers from SNPET participated in life skills workshop conducted by ITA (Idara-e-Taleem-o-Aagahi).

- Johnson Razaqat Ms Shomaila Akash
- Ms Sana Paul Ms Nabeela



Creative Writing Skills Online Workshop by OUP

Seven teachers from SNPET from both the primary and senior school are attending this online workshop started from 13th Oct'20.

This is four module courses containing a step-by-step approach to creative writing techniques to use in the classroom. It includes fun and engaging ways to help develop students' fluency, expression and precision in writing.

- **MODULE 1-Descriptive Writing**
Introduction/setting, Grammar and vocabulary techniques, Figurative Language techniques, Multi-sensory tools
- **MODULE 2-Narrative Writing**
Unusual beginnings, Plot/characters/conflict, Strong adjectives/adverbs, Resolution/conclusion
- **MODULE 3-Persuasive writing**
Using reasoning and logic, Structuring examples and evidence, Rhetorical language, Eliciting vocabulary
- **MODULE 4-Expository writing**
Framing topic sentences, Transitions between paragraphs - connectives, Presenting facts and opinion, Techniques for clarity and precision in writing

Challenges Faced During Covid-19

- Some of the teachers were devoid of IT gadgets and were with limited IT skill, which was managed by school by lending them tablets for the school and provided them online sessions to skilled them with necessary demands of the time.
- Most of the students were not having their personal gadget Students Primary school learners lack their personal gadgets. Most of them use their parents or siblings' phones providing them limited access. Many send their tasks late or even a few days late.
- Internet facilities are another key hindrance for us; most of the community members use cellular internet packages (mobile data) with limited Mbps. Providing them links or extra-large videos, documents consumes internet quickly. Most of the local based leaning platforms (like Knowledge Platform etc.) are based on subject -based disciplinary content and set practices of teaching and learning through that approach unlike the IB PYP.
- Financial Crises to pay staff salaries.

The Financial Challenges/Shortfalls from March to September 2020 due to fee collection shortfalls COVID-19 Emergency and Govt decision of School Education Department to reduce fee collection by 20% and ensure 100% salaries to all staff.

The world is faced by the unprecedented COVID-19 pandemic and Sanjan Nagar Public Education Trust was badly affected too, with households that were most vulnerable becoming more fragile. We appealed to our generous Supporters/Friends to help out the families who were unable to afford meals, monthly fees or health expenses. Our fee collection was severely impacted. SNPET has deep roots in communities across the factory areas of Ferozepur Kasur Road Lahore, Pakistan; it is directly connected to the lives 900 + students and their families; 100 teachers and support staff and alumni. We appealed to fight COVID-19 EMERGENCY and in the provision of Quality Education for students from low income families in out of the industrial areas of Lahore.

Our school has been functioning for almost 26 years. Today, it has over 850 students with 60% of the students being girls. We operate from Class 1 to Class 12, and is among the handful of schools in Pakistan which provide Baccalaureate facilities at the primary level (Classes one to five). The school has educated 375 students so far to matriculate and 222 students to intermediate level with distinction. Today some of our alumni have obtained degrees in medicine, pharmacy, engineering and accounting. Some women alumni have gone in for quality teaching and fashion design. Philanthropic donations from its start have enabled the school succeed in its mission to adequately educate children from low income families.

Our school has had to struggle to keep its costs down, while not compromising on quality. Today, the annual cost of educating one student is approx. Rs. 35,000/-. The average fee paid is approx Rs. 18,000/- per annum, while many students are on full or partial scholarships based on family income qualifications. The balance is made up with donations and fundraising.

The Board of Trustees of the Sanjan Nagar Public Education Trust (SNPET) Online (Zoom) Meetings during the COVID-19 EMERGENCY and Decisions to Fight with COVID-19 EMERGENCY

The board of Trustees online (Zoom) meetings held on dated 23rd April 2020 financials of SNPET were reviewed by the meetings and following decisions were taken by the Trustees:

- To start the Zakat and COVID-19 Emergency Support Options 2020 online by Facebook page/WhatsApp groups/Twitter.
- Mr. Faisal Bilal Qureshi (Chairman & Finance Chair SNPET) especially concurred, that we should try with our main generous donors for their support and then we need to wait to have their responses to go ahead towards the loan options if needed. He directed Mr. Gulbaz Ahmed (Managar Marketing & Compliance SNPET) to complete the projections for the exact required funds to meet the running shortfall up to July 2020 including the 25% payables.
- Mrs. Baela Raza Jamil (Managing Trustee SNPET) highlighted the data/records of all non-paying parents of our students along with their financials/jobs and business for the collection and recoveries.

- It was decided by the Trustee to pay off 75% salaries with assurance not to lose any employee/teacher during this pandemic period.

Action Points taken by the Trustees

1. Search for Interest Free Loans
2. Double Check on SNPET-HSS eligibility for 20% Fee reduction
3. Push briskly the Zakat Fundraising Drive
4. Vigilance on the collection and gap situation with respect to income and outgoing
5. Hold frequent meetings to monitor and steer the current crisis. 6. Mobilize parents and faculty member for support and understanding

ACKNOWLEDGING OUR GENEROUS FRIENDS OF SNPET

Thank you for Supporting Sanjan Nagar Public Education Trust; our Legacy Supporters during COVID-19 pandemic period

We are honored for indeed COVID-19, 30 # of Scholarships (each @ Rs. 36,000) for this time of crisis for our children who deserve empowered learning as an entitlement. Their scholarships will cover from March 2020 onward up to February 2021 when parents were unable to pay their fees extending to 12 months to help their families regain economic stability.

Sr.	Names	Classes
1	Veronica Shamoon	Prep
2	Sharel Sunny	Prep
3	M.Syed Kumail Mehdi	Prep
4	Rania shahzad	1
5	Juliya Imran	1
6	Elisha Shamoon	2
7	Suzzana Imran	2
8	Zulkaif Irfan	2
9	Shanzay Zafar	2
10	Zikria Emmanuel	2
11	Boaz Shahzad	3
12	Mertabat Isbahee	3
13	Naina Razzaq	3
14	Raiyat Mehdi	4
15	Ephrahim Gill	7
16	Fahad Ali	7
17	Salim Farman	7
18	Joyce Philips	7
19	Alishba Basharat	7
20	Mishal Zahra	7
21	Meerab Saleem	7
22	Jasika Dawood	7
23	Delsy Shahbaz	8
24	Sharon Binyameen	8
25	Mehak Zahra	8
26	Mishal Richard	8
27	Ranisha Zafar	9
28	Roy Tahir	9
29	Anita Taj	12
30	Sheeza Farooq	12

Special thanks to “Begum Akhtar Akhlaque Hussain Scholarship Award for 11 Students.

We are honored and thank “Begum Akhtar Akhlaque Hussain Scholarship Award” mobilized by Ms. Nasim Zehra and family again for the year 2020-2021; these are lifetime friends of Sanjan Nagar Public Education Trust. We acknowledge them for their generous and continued support for eleven deserving students throughout their schooling.

Our other Respectful Supports

Corporate Institutions

Elmetec Pvt Ltd (warned to publish)

ITA (Pakistan)

Individual Supporters

Ms. Asiya Naveed Sheikh

Dr. Ayesha Qureshi

Ms. Aleena Qureshi

Mr & Mrs. Ali Kazim

Mrs. Baela Raza Jamil

Ms. Beena Raza

Mr. Danial Qureshi

Mr. Faisal Bilal Qureshi

Dr. Feriha Peracha

Mr. Iqbal Riza

Mr. J. Malik

Mrs. Kishwar Raza

Dr. Maryam & Yaqoob Qazi

Mrs. Mussarat Mahmood

Mr. Mikael Qureshi

Ms. Mehroon Mir

Ms. Maha Mirza

Mr. Nawaz Khokhar

Ms. Naila Mir

Mrs. Nighat Nasar

Mrs. Nighat Ali

Ms. Nuzhat Kamran

Ms. Nasim Zahra (Begum Akhtar Akhlaque Hussain Scholarship Award)

Dr. Shahzad Haider

Mrs. Samina Rehman

Mrs. Samina Munir

Mrs. Tasneem Maqbool

Mrs. Uzma Barki